

Understanding Local Government Finance Booking Form

Tullamore Court Hotel: 30 January 2017 Rochestown Park Hotel: 6 February 2017 Nuremore Hotel: 13 February 2017

Please complete all information below & advise the date and venue each participant will be attending.

Participant 1 Name:		Grade/Job T	Grade/Job Title:		
Participant 1 Email:		Venue and Date:			
Participant 2 Name:		Grade/Job Title:			
Participant 2 Email:		Venue and Date:			
Participant 3 Name:		Grade/Job Title:			
Participant 3 Email:		Venue and [Date:		
Participant 4 Name:		Grade/Job T	ītle:		
Participant 4 Email:		Venue and Date:			
Name of Person Booking	:				
Email of Person Booking:					
Organisation:					
Address for Corresponde	nce:				
Telephone:					
Send invoice to:					
Address for invoice:					
Purchase Order Number	(if applicable):				
Name of Authorising Offi	cer:	ſ	Date:		
Where did you hear about t	:he Course?				
☐ IPA Mailshot or Email	■ IPA Website	■ Brochure	☐ Training Officer	☐ Colleague	
■ Public Sector Times	☐ Other (please specif	y)			
Cancellation Policy:	Please note that, in the enthis seminar, a 15% cancer on the day.	ellation fee will be c	harged. Cancellation fe	e will also apply to	
The IPA would like to conta seminars and conferences.					
Any Special Requirements:		ALL BOOKINGS MUST BE RECEIVED IN WRITING To confirm your place, please return your completed form by post, fax or email to: Central Bookings Office Institute of Public Administration			
			ne Road, Dublin D04 TC 566 Fax : (01) 668 913 ^e		



Email: training@ipa.ie | Web: www.ipa.ie